



# WATERSCAPE

*...where fun is a beautiful thing*

## UNIT ENTRY AUTHORIZATION BY OWNER

Effective April 1, 2010

- ❖ Name of Person Authorized for Entry: \_\_\_\_\_
- ❖ Name of Company Represented: \_\_\_\_\_
- ❖ Purpose of Entry: \_\_\_\_\_
- ❖ Date(s) of Entry (2-Day Max. per Authorization): \_\_\_\_\_
- ❖ Time Period of Entry: \_\_\_\_\_
- ❖ Unit Number: \_\_\_\_\_
- ❖ Owner's Name: \_\_\_\_\_
- ❖ Owner's Phone No.: \_\_\_\_\_

- By signing this authorization form, I agree to pay an annual fee of \$120.00 to the HOA for providing this service. Fees are due April 1<sup>st</sup> of each year service is provided and will be pro-rated if initiated at any time other than April 1<sup>st</sup>. I further agree to hold harmless ResortQuest International, Inc., Waterscape Homeowners Association, Inc., its employees and affiliates for any incidents, losses, judgments, expenses, suits, liabilities or damages arising or incurred as a result of engaging in assisting owners with unit entry requests per this document.

Owner's Signature \_\_\_\_\_ Date \_\_\_\_\_

- **Security must receive a new authorization for each vendor and each entry date.**
- **Photo ID of person authorized for entry must be provided upon arrival and a copy will be attached to this authorization form.**
- **Please provide 24 hour advance notification of request.**
- **This authorization form will be used for "vendor access only" and not for friends, family, guests or housekeeping personnel.**

**PLEASE FAX FORM TO 850-226-8702, ATTENTION SECURITY.**

*For Association Use Only*

Person Who Admitted Entry (Print full name): \_\_\_\_\_

Date of Entry: \_\_\_\_\_ Time In: \_\_\_\_\_ Time Out: \_\_\_\_\_

( ) Copy of photo ID attached to this form by the person who admitted entry

Comments: \_\_\_\_\_

Attach additional pages if necessary. The Association shall maintain the original form with a copy of photo ID in the records of the Association for a minimum period of 3 years. The manager also may keep a copy at its discretion.